

YOUTH SERVICES POLICY

Title: Champion of Louisiana Juvenile Justice Award		Type: A. Administrative
Next Annual Review Date: 09/13/2013		Sub Type: 1. General
		Number: A.1.16
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References: Not Applicable		
STATUS: Approved		
Approved By: Mary L. Livers, Deputy Secretary		Date of Approval: 09/13/2012

I. AUTHORITY:

Deputy Secretary of Youth Services as contained in La. R.S. 36:405. Deviation from this policy must be approved by the Deputy Secretary.

II. PURPOSE:

To establish a formal process for recognizing individuals who have demonstrated outstanding work through policy reform and/or legislation that exemplifies juvenile justice reform principles.

III. APPLICABILITY:

This policy shall be applicable to all Executive Staff, Regional Directors, Facility Directors and Regional Managers.

IV. DEFINITIONS:

Champion – An individual who is working at the state and/or local levels to affect the lives of adjudicated youth, their families and communities, by demonstrating courage and/or affecting policy or legislation in ways that will provide opportunities for developing pathways away from delinquency to productivity.

YS Executive Committee – The YS Executive Committee shall consist of the Assistant Secretary, Undersecretary, Deputy Undersecretary, Chief of Operations, Deputy Assistant Secretaries, Regional Directors, General Counsel, Internal Auditor, Communications Director, Human Resources Director, Director of Education, and Health Services Administrator.

V. POLICY:

It is the Deputy Secretary's policy that YS shall participate in partnerships and in doing so, wishes to support and recognize individuals who are champions and leaders in the field of juvenile justice. Nominations for the Champion of Juvenile Justice Award shall be accepted annually in accordance with the criteria and process outlined herein.

VI. QUALIFICATIONS:

- A. The Champion of Louisiana Juvenile Justice Award recipients shall be individuals working to positively affect the lives of adjudicated youth, their families and communities.
- B. Specific criteria when nominating and/or making a selection of an individual for the Champion of Louisiana Juvenile Justice Award shall include the following:
 - 1. Demonstrates a record of success for creating policies, laws, and or programs that have improved the lives of adjudicated youth and their families;
 - 2. Demonstrates a record for advocating for adjudicated youth and their families; and
 - 3. Inspires others involved in juvenile justice reform.

VII. NOMINATION PROCESS:

- A. On July 1st of each year, the Chief of Operations shall forward an email to Central Office Executive Staff advising that the deadline for nominations is August 15th.
- B. The Assistant Secretary shall forward the nomination form to the Regional Directors, Facility Directors, and Regional Managers.
- C. Executive Staff, Regional Directors, Facility Directors, and Regional Managers may participate in the nomination process by completing the Champion of Louisiana Juvenile Justice Award Nomination form [see Attachment A.1.16(a)] and forwarding it to the Chief of Operations by August 15th.

VIII. SELECTION PROCESS:

- A. By August 15th, the Deputy Secretary shall select the designated Selection Committee to review the nominations received, and recommend three (3) nominations to the Deputy Secretary. In the event less than three (3) nominations are received, all nominations shall be forwarded.
- B. On September 1st, the selected nominations shall be forwarded to the Deputy Secretary.
- C. The Deputy Secretary shall make the final selection of the Champion of Louisiana Juvenile Justice Award recipient by September 15th of each year.
- D. The Champion selected shall be presented the Award by the Deputy Secretary and recognized at a media event during October or November each year.

Previous Regulation/Policy Number: A.1.16

Previous Effective Date: 9/15/2011



Attachments/References: A.1.16(a) Nomination Form 9-11.docx